

# DIRECT DEBIT - An easy way for you to pay

## 1 YOUR NAME AND ADDRESS (BLOCK CAPITALS)

Name .....

Address line 1 .....

Address line 2 .....

Address line 3 .....

Address line 4 .....

Postcode .....

## 2 PAYMENT ON DEMAND

Pay each bill in full when it is due.  
Payment will not be requested any  
earlier than 14 days after the bill date.

OR

## 3 MONTHLY PAYMENT PLAN

12 monthly Direct Debit payments on  
or just after the 1st of each month.

## 4 PLEASE PROVIDE:

To assist in estimating your usage, please  
enter the number of people at the property. →

Daytime Telephone  
Number

Email  
Address

## 5 FILL IN THE FORM BELOW (please use a ball point pen)

Detach and keep the Direct Debit Guarantee at the bottom of this page. Return the rest of the form to us at:  
Bristol Wessex Billing Services Ltd, 1 Clevedon Walk, Nailsea, Bristol, BS48 1WA.

### BRISTOL WESSEX BILLING SERVICES LTD

Instruction to your bank or building society to pay by Direct Debit



Please enter your customer number and schedule number in the box below.

Name(s) of Account Holder(s)  
(BLOCK CAPITALS)

.....

Sort Code

Account Number

Bank or Building Society  
(BLOCK CAPITALS)

.....

Address of Branch  
(BLOCK CAPITALS)

.....

Banks & building societies may not accept Direct Debit instructions for some types of account.

**Originator's Identification Number (SUN): 948283**

#### Instruction to your bank or building society

Please pay Bristol Wessex Billing Services Ltd Direct Debits from the  
account detailed in this instruction subject to the safeguards assured by  
the Direct Debit Guarantee. I understand that this instruction may  
remain with Bristol Wessex Billing Services Ltd and, if so, details will  
be passed electronically to my bank/building society.

Signature(s)

Date



### The Direct Debit Guarantee

This guarantee should be detached and retained by the payer



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Bristol Wessex Billing Services Ltd will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Bristol Wessex Billing Services Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Bristol Wessex Billing Services Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society – If you receive a refund you are not entitled to, you must pay it back when Bristol Wessex Billing Services Ltd asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.